

# Principal's Interim Report to Local Board

<b>Academy<sup>1</sup>:</b>	LINDFIELD PRIMARY ACADEMY	<b>Date:</b>	20 <sup>TH</sup> MARCH 2019
-----------------------------	---------------------------	--------------	-----------------------------

## Context of Academy (for information)

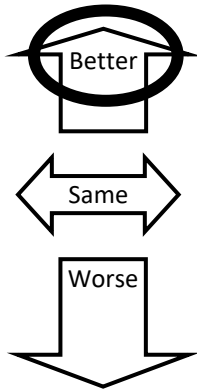
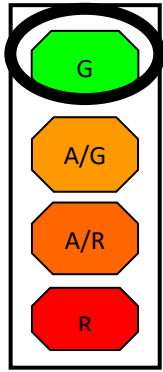
-Percentage of Academy with SEN	LPA 14.64% (up 2.6% since Autumn term) / National 13.5%
-Percentage of Academy with EHC plans	LPA 0.67% 4 children / National 1.3%
-Percentage of Academy with EAL	LPA 6.57% 39 children / National 32.1%
-Percentage of Academy of CLA	LPA 0.1% / National TBC
-Percentage of Academy Disadvantaged	LPA 6.35% 38 children / National 25.2%
-Percentage of girls	LPA 46.3% / National 49% (2017-18)

	Staff Numbers	FTE	Note
Principal	1	1	
Vice Principal	1	1	
Ass Principal	1	0.4	Currently in class 3 days per week
Teachers	27	19.1	Including SENCO 0.8, 7 job shares and 1 FTE maternity leave. 1 person has retired since September
Teaching Assistant	28	12.49	Including Learning Mentor and 0.15 Forest School. 2TA's returned from maternity leave
MMDM	30	2.9	Including Tas who do MDM duty
Support Staff	7	4.3	Premises Manager, ICT, SBM, 3 office, Lunchtime assistant
<b>Total</b>	<b>95</b>	<b>40.55</b>	<b>Double count on TA and MDM (17 members of staff)</b>

We currently have 1 Teaching Assistant and 1 Teaching vacancy advertised.

## School Improvement (for information)

<b>Current Status</b>	<b>Trend Since Last Report</b>	<h3 style="margin: 0;">Lindfield Academy</h3> <h4 style="margin: 0;">Principal: Marcus Still</h4> <p style="text-align: center; margin-top: 20px;"><b>Date: 28 January 2019</b></p>	<p>Previous Ofsted: September 2018</p> <p>Current OE: Good, with a statement that "the school has demonstrated strong practice and marked improvement in specific areas. This may indicate that the school has improved significantly overall. Therefore I am recommending that the school's next insertion should be a section 5 inspection. "</p> <p>Likely date of inspection: During 2019</p>
-----------------------	--------------------------------	---	---



**Risks to**

- Maternity teacher – Jan/Feb 2019 - **now covered**
- 1 NQT – lack of experience. – **now developing well**
- Staff new to year groups, a new member of staff in each year group. – **this is going well, staff expectations are appropriate.**
- Local family needs, the time taken to support families in crisis.

**Positive**

- Appointment of new TA for Early Years.
- Assistant Principal role embedded and he is making a positive contribution to the leadership of the school.

**Attached-Term 3 Challenge partner visit report**

Debbie Mcguire – Quality Assurance partner from the Trust visited on the 14<sup>th</sup> February. Agrees with our judgements from our SEF.

On track to achieve targets this year.

Interim Appraisals have taken place for all teaching staff. All staff on track.

**Attendance** (for scrutiny & discussion)

**Period: 03/09/2018 AM to 12/03/2019 PM**

**Scope: Whole School**

	Sessions	%
Attendances	129485	<b>96.49</b>
Authorised absences	<b>4128</b>	3.08
Unauthorised absences	578	0.43
Possible Attendance	134192	
Including		
Approved Educational Activity	1121	0.84
Lates before reg closed	330	0.25
Lates after reg closed	0	0.00
Unexplained absences	0	0.00

This is down to our recent sickness bug which took place over a week.

## Group Session Summary

Period: 03/09/2017 AM to 12/03/2018 PM

Scope: Whole School

	Sessions	%
Attendances	124038	96.79
Authorised absences	3538	2.76
Unauthorised absences	576	0.45
Possible Attendance	128152	
Including		
Approved Educational Activity	1193	0.93
Lates before reg closed	202	0.16
Lates after reg closed	0	0.00
Unexplained absences	0	0.00

### Number of Sessions

Group	Presents	AEA	Authorised Absences	Unauthorised Absences	Possible	% Attend
RNC	6005	0	209	12	6226	96.5
RJC	6097	0	236	13	6346	96.1
RLD	6193	0	188	3	6384	97.0
1JR	6501	0	309	30	6840	95.0
1RA	6572	0	221	46	6839	96.1
1SG	6593	0	211	28	6832	96.5
2SO	6558	31	227	24	6840	96.3
2SD	6324	1	337	158	6821	92.7
2CG	6586	29	191	16	6822	97.0
3SG	6693	9	130	8	6840	98.0
3JA	6675	11	149	5	6840	97.7
3CW	6691	4	131	14	6840	97.9
4RC	6393	67	218	54	6732	96.0
4SV	6549	70	176	25	6820	97.1
4NG	6458	66	218	58	6800	95.9
5RS	5853	157	204	8	6222	96.6
5HM	6175	170	237	30	6612	96.0
5MF	6314	192	200	28	6734	96.6
6JS	6611	152	189	10	6962	97.1
6MH	6523	162	147	8	6840	97.7
Totals	128364	1121	4128	578	134192	96.5

### Count me in

Trust initiative which focused on getting higher attendance was ultimately beaten by the sickness bug. We have fed back to the Trust Attendance team of this matter. At the height of the sickness bug, we had 111 off on Thursday and 204 off on Friday

Public Health England were informed during this and praised us with our reaction.

We have also contacted Public Health England regarding another tummy bug, confined to year 1.

## Behaviour (for scrutiny & discussion)

There have been no exclusions as of yet.

There has been one racist incident last term. (Year 5)

Behaviour analysis takes place at the end of every full term.

## Admissions (for scrutiny & discussion)

### Withdrawals since

**last report:** 1 x yr 4 (moved away)  
1 x yr 2 (removed as per WS Social Services)

### Admissions since last

**report:** None

## Community engagement (for scrutiny & discussion)

Attended meeting with Nick regarding the Pitch document which he has been working on.

Attended PTA meeting regarding events and proposals. Focus on sponsorship from local building companies to assist with PTA projects.

Regular interaction with Lindfield Life continues to raise our profile.

## Safeguarding (incorporating items for scrutiny & discussion from the report of the link Local Board member)

- There are 3 children on a Child Protection Plan, they are siblings and fall under the category of 'at risk of emotional harm'.
- 0 children on a Child In Need Plan
- 1 child is under a Special Guardianship.
- 2 children have an Early Help Plan,
- 6 referrals, regarding 6 children, have been made to MASH this academic year.
- 0 children are on a Child and Family Plan

**Lockdown procedures have been sent to all staff ready for trail runs in the summer term.**

## SEN (incorporating items for scrutiny & discussion from the report of the link Local Board member)

	R	1	2	3	4	5	6	Tot
CSP	5	4	4	3	2	0	1	19
ILP	2	8	3	8	12	11	6	50
IHCP	1	3	3	0	2	3	2	14
EHCP	0	1	0	0	0	2	1	4
TOT	8	16	10	11	16	16	10	87

CSP – CLASS SUPPORT PLAN

ILP – INDIVIDUAL LEARNING PLAN

IHCP – INDIVIDUAL HEALTH CARE PLAN

EHCP – EDUCATION, HEALTH AND CARE PLAN (OLD STATEMENT)

## LAC (incorporating items for scrutiny & discussion from the report of the link Local Board member)

We have 1 LAC

## Complaints / major incidents (for monitoring purposes)

No complaints since last report

No accidents since the last report

## Events

Date	Year group/class	Activity
29-Mar	EY	Reading pop-in session
29-Mar	PP	Junk modelling workshop
1 - 5Apr	whole school	National Autism Awareness Week
02-Apr	Yr 1	Planetary Inflatable Workshop - University of Sussex
03-Apr	parents	Internet Safety Parent workshop
04-Apr	EY	Bluebell Railway visit
23-Apr	parents	SEND Coffee Morning
25-Apr	Y3	Begin weekly swimming lessons
02-May	Y5	Wakehurst Place visit
13-16May	Y6	KS2 SAT's tests
17-May	Y4	Seven Sisters / Friston Forest visit

## Other

### -School Council Report - March 2019

The School Council are continuing to support the celebration and reward of hard work and thoughtfulness in the Academy. There is still tremendous enthusiasm at the Friday assembly, to find out which House has won that week.

The School Council members from early KS2 will be visiting Borde Hill Estate next Friday to attend the opening of their new play area. This is a lovely opportunity to establish a link with businesses in our locality.

The children are also keen to establish a recycling point for crisp packets and bottle tops. On their behalf, Anna Bland has been in touch with West Sussex County Council to enquire about someone coming to talk to the group about the possibility of recycling items. Anna has spoken to Eco Schools about joining forces to manage such a project.

-Snow Procedures have been updated.

**Completed by (name):**

MARCUS STILL

---

<sup>i</sup> Notes: The Principal's report should be completed three times a year (autumn, spring and summer), for consideration by that term's Local Board meeting. The report should be prepared and circulated one week in advance of the Local Board meeting.