



THE BAIRD PRIMARY ACADEMY

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Principal: Carly Welch
Executive Principal: John Smith

Friday 8th December 2017

Dear Parents and Carers,

Re: Key Stage 2 Christmas Performance

As you will be aware, Christmas is fast approaching, and I now write to you with details regarding the Key Stage 2 Christmas Performance. The pupils from Years 3 to 6 will be joining together to perform a range of songs on **Monday 18th December** at **2.00pm** in the main hall.

Unfortunately, space is limited within the hall and we are therefore restricted as to how many people we can have in the space for fire safety reasons. For this reason, no buggies will be able to be in the hall during the performance. **Please complete the attached reply slip to request how many tickets you would like for the performance and return it to the class teacher by Wednesday 13th December at the latest.**

Depending on the number of tickets requested we may be able to put on an additional performance and we will notify you of this next week.

Unfortunately, on the day of the event, if you do not have a ticket, you will be unable to come into the hall until all tickets have been collected.

Should you have any queries or concerns regarding this, please do not hesitate to speak to your child's class teacher or myself. We hope to see as many of you as possible at this event and look forward to sharing this with you.

Yours sincerely

Mrs C Welch
Principal

Child's

Name _____

Class

I would like _____ (insert number of tickets) tickets to the performance on Monday 18th December at 2.00pm.

Signed _____

